



Foundation Criteria & Procedures

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1. **INTRODUCTION:**

The Vineyard Golf Club Foundation was established to contribute to the charitable needs of the Martha's Vineyard Island Community. Gifts range from capital pledges to special projects or operational funding. In addition, the VGC foundation has established the VGC Foundation/Ray Ellis Scholarship to provide educational funding for students of Martha's Vineyard Regional High School that are employed by the Vineyard Golf Club.

2. **GENERAL PURPOSES:**

The purpose of the fund is to make a contribution to meet the needs of the island charitable community. These needs include but are not limited to the arts, civic affairs, education, elderly, health & human services, housing, youth and the environment.

3. **GEOGRAPHIC LIMITATIONS:**

Although the gifts have not been limited to Island charities, a majority of the giving is local in nature serving the Martha's Vineyard community. Non-Island donations will be considered, but approval requires a unanimous vote of the Foundation Board.

4. POLICY LIMITATIONS:

Requests will not be considered for deficit reduction, for individuals or for any organization or entity in the business of making charitable donations.

5. APPLICATION REQUEST PROCEDURES:

Applications can be found online at www.vineyardgolf.com or can be requested by calling the Club at 508.627.8930. Applications must be completed and received by the Vineyard Golf Club Foundation, PO Box 9, Edgartown, MA 02539 by June 30th of each calendar year. Applications should cover each question with as much detail as possible. The VGF committee will review applications during July and notification of awards will be made by August 1st.

6. REPORTING REQUIREMENTS:

Applicants are required to inform the committee in writing of the progress and accomplishments for the year. Correspondence must be received by June 30th to the Vineyard Golf Club Foundation Board, P.O. Box 9, Edgartown, MA 02539.

7. RE-APPLICATION:

Other than multi-year commitments, grants are given on an annual basis and the application process begins each spring. In order to be considered, an application must be completed annually and received by the Vineyard Golf Foundation by June 30th.

8. SUBMISSION OF REQUESTS:

Requests are to be submitted to:

Vineyard Golf Club Foundation
P.O. Box 9
Edgartown, MA 02539

9. RAY ELLIS / VINEYARD GOLF CLUB FOUNDATION SCHOLARSHIP

The mission of the Vineyard Golf Club/Ray Ellis Scholarship is to provide educational funding for students of Martha's Vineyard Regional High School employed by the Vineyard Golf Club.

Men & women who are graduating seniors and have been employed by the

Vineyard Golf Club for a period of two years and demonstrate good character and citizenship are eligible.

SCHOLARSHIP CRITERIA:

- A. A minimum of two years of employment and an outstanding record of performance at the Club with a written recommendation from the department head.
- B. A letter of recommendation from the school guidance counselor.
- C. An essay about work experience as an employee and/or caddie – maximum of 300 words. This essay should describe how this scholarship helped prepare the student for ‘real world’ experience.
- D. A commitment letter to an accredited College or University.
- E. A minimum GPA of 2.5 to be submitted to the selection committee for annual review.
- F. Scholarship monies will be disbursed on an annual basis at the conclusion of the spring college semester. After completion of the spring semester, all scholarship recipients shall submit their fall and spring semester transcripts for review and payment.

PROCEDURES:

1. Each student must fill out the general scholarship application for MVHS. All applications must be post marked no later than March 15th and turned into the school Guidance Department.
2. Criteria A, and C from the above list must be sent by March 15th to the Vineyard Golf Club Foundation, P.O. Box 9, Edgartown, MA 02539.
3. If a scholarship is given it will be awarded in the Month of June at the Annual Scholarship Night at the Tabernacle in Oak Bluffs.